



District 105SE Reports to Convention 2022

District Administration Team

District Secretary – Alan Cattermole

It has been a strange Lions year. We started with no District Governor in place but with the assistance of Oakbrook we managed to get the District's first choice of Ian Forbes installed as our DG.

It has been a privilege to work with Ian this year but it has not been plain sailing with many meetings still on Zoom and under Covid restrictions. The continued support of S@A Jackie has also been very welcome.

If the Health pundits are to be believed then the virus should continue to weaken albeit more infectious.

I would like to thank all Cabinet members who submit their reports on time. Late reports are difficult to deal with and other members do not necessarily have the time to study them before a Cabinet meeting.

At the time of writing we still have an actual Convention and let us hope that it remains so as last year's Convention was a sterile on line affair.

District Treasurer – David Butler

Onwards Even in the Face of Adversity

In my report to Convention in 2021, I suggested that the effects of the pandemic meant we should consider a District motto of onwards even in the face of adversity because that is exactly what members and Clubs did following the advent of Covid-19. Little did I know that we would still be facing those challenges today. However, in the true spirit of Lionism we are weathering those challenges and have continued to serve our communities. I even managed to secure the re-election of Ian as our District Governor for an unexpected second term and maintain contact and events with a mixture of virtual and live events. During this time the job of treasurer has continued largely through online contact – thank heavens for online banking (when it works of course!). Let's hope that the value of Covid vaccinations continues and that 2022-23 evolves into a more normal Lions year.

I have been happy to serve as your District Treasurer and hope that the following summarises what has gone on during this year and part of what we can expect in the new Lions year.

2020-2021 District Administration Accounts

Attached, at the end of this report, are the accounts for the administration funds held by the District for the year ended 30 June 2021. I am pleased to report that these accounts have been examined and have also been approved by the District Finance Committee and District Cabinet.

I am indebted to our new Independent Examiner, Lion Roger Hope from Sevenoaks, who has not only scrutinised the accounts but also made some helpful suggestions on the layout to maximise clarity both for District officers and members. He has signed off the accounts as being satisfactory.

The accounts are attached in Appendix 1.

Accounts for the District Charity Foundation, prepared by District Charity Treasurer PDG Tom Berry, and the District Convention Fund, presented by District Convention Chairman David Burstow, are prepared separately and no doubt contained in their Convention Reports.

2021-22 International, MD and District Dues

Members' dues payments for the first half of this Lions' year have been received from all Clubs and the appropriate amounts forwarded on to LCI and MD, the last tranche of payments having been sent on 29th December.

Given I am writing this report at the end of December, I hope to send requests for payments for District and MD dues for the second half of the Lions' year to all clubs during the first half of January. By the time of this Convention, the requests for International dues payments for the second half of the Lions' year will have been sent out from Oak Brook to all clubs. As ever, Club Treasurers should ensure that their Club Secretaries are keeping members' records on MyLCI accurate and up to date as it is these numbers on which the requests for payment are based.

Rebate of Second-Half District Dues

At its meeting on 24th October, I gave Cabinet the opportunity to consider the high levels of reserves held within the District's administration funds and the relatively low levels of expenditure in the first half of the year. Cabinet subsequently agreed that both a rebate of the second half dues for 2021-22 and a reduced level of District dues in 2022-23 were both feasible and appropriate.

I am pleased to report that Cabinet further agreed my recommendation at their December meeting that in view of the continued low levels of District expenditure and high levels of reserves, it would be possible to rebate practically all second-half District dues. It is hoped that this rebate will help us to avoid excessive membership losses during December to July.

The agreed rebate was £5.25 per member. By the time we gather for Convention, Club Treasurers will have discovered that I invoiced District dues at £6.25 per member, Multiple District Dues at £13.50 per member and applied a District Dues Rebate of £5.25 per member. Clubs were then asked to pay the net total of £14.50. As confirmed last year, this method meets the necessary constitutional requirements to ensure Clubs who pay the net amount can be deemed in good standing for convention voting purposes (provided of course they also pay their International dues).

Proposed Reserves Policy Resolution for Convention 2022

At its meeting on 24th October, I asked Cabinet to recognise the need to update the District Reserves Policy established at the 30th District Convention held in Brighton in 2001.

The 2001 Resolution was that “The District Administration Account Annual Budget shall provide for the retention of a general reserve, calculated in accordance with the best information and estimates available at the time, and to be equal to or not less than, 50% of the planned administration expenditure for the year concerned.”

The purpose of such a reserve is to ensure funds are available both to support District wide projects of importance which were unforeseen at the time of the budget’s preparation and or the need to provide funding to hold a Convention in the circumstance where existing arrangements had to be cancelled without a refund of monies paid.

At their meeting on 19th December, Cabinet ratified the following resolution to update the District Reserves Policy which I am pleased to propose on Cabinet’s behalf:

This Convention resolves that the District Administration Annual Budget shall provide for the retention of a general reserve, calculated in accordance with the best information and estimates available at the time, and shall be equal to or not less than the planned administration expenditure for the year concerned.

Proposed Budget for 2022-23

I have prepared a budget which reflects the District’s current membership position (a drop of some 25% over the last 5 years), modifications to the District’s Reserves Policy and Financial Procedures and the proposed dues rebate in the second half of 2021-22.

The budget is set out in Appendix 2 and has been reviewed and agreed by both the Forward Planning team, the District Finance Committee and subsequently approved by Cabinet at its meeting on 19th December, ready for adoption at Convention.

Proposed Dues Resolution for Convention 2022

As already mentioned, at its meeting on 24th October, I gave Cabinet the opportunity to consider the high levels of reserves held within the District’s administration funds and the relatively low levels of expenditure in the first half of the year. Cabinet subsequently agreed that both a rebate of the second half dues for 2021-22 and a reduced level of District dues in 2022-23 were both feasible and appropriate.

I am pleased to report that at its meeting on 19th December, Cabinet gave their agreement to the following resolution to be proposed and seconded by the District Cabinet:

This Convention resolves that the District per capita dues for the Lions fiscal year 2022-23 shall be £10 per member per annum and that the dues shall be invoiced in two equal instalments being 1st July 2022 (based on the membership numbers recorded on the International website as at 1st July 2022) and 1st January 2023 (based on the membership numbers recorded on the International website as at 1st January 2023).

District Financial Procedures

As is required annually, the Districts Finance Procedures have been reviewed by the District Finance Committee.

A number of minor layout and grammatical changes were made together with three substantive changes being the addition of a section for the District Reserves Policy, Reductions in DG and Admin Team allowances and a reduction in some areas of convention expenditure. The reductions reflect the drop in District membership of some 25% over the last five years.

If anyone requires a copy of the amended procedures which, will come into force on 1st July 2022, please email the District Treasurer.

Club Accounts for the Lions year 2020-21

Lions Clubs' accounts for 2020-21 can be submitted in hard copy or electronically to treasurer@105se.org

I am duty bound to remind Clubs that, if registered with the Charity Commission, their Annual Return should be submitted in a timely fashion (normally by the end of April) to the Charity Commission.

The Commission's requirements for accounts and reporting are in the following link https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/571142/CC15d.pdf It should be pointed out that in addition to producing their accounts, registered charities (trusts or CIOs) are obliged by law, to prepare a Trustees Annual Report (TAR).

The reason for me wishing to see club accounts and TARs is not to check a Club's viability or financial status but rather for the District to have the comfort that all Clubs are complying with their obligations under the Charities Acts and in so doing maintaining the good name of Lions Clubs International. The requirement for all Lions Clubs to submit copies of their independently examined accounts to their District Treasurer was carried by resolution at MD Convention.

Finally

I would continue to encourage all Club Treasurers and Charity Trustees to attend the District's training seminar, Spring Forum. This offers the opportunity for Treasurers to receive up to date information to allow them to carry out their duties. Information will also be given on complying with Lions processes and the requirements of the Charity Commission. Whilst this will be particularly useful for new Club Treasurers., it will be equally useful for existing Treasurers.

Lion David Butler OBE
District Treasurer 105SE
davidbutler@105se.org

LIONS CLUBS INTERNATIONAL DISTRICT 105SE
ADMINISTRATION ACCOUNT
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021

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LEGAL AND ADMINISTRATIVE DETAILS

| | | | |
|----------------------|---|--|--|
| District Governor | Lion Ian Forbes Hurst Oak 1 Southlands East Grinstead RH19 4BN | | |
| District Treasurer | Lion David Butler 23 Richmond Grove Bexhill-on-Sea TN39 3EQ | | |
| Bankers | Barclays Bank PLC Octagon House Gadbrook Park Northwich CW9 7RB | NatWest Ltd 1 Croydon Road Caterham CR3 6XB | Hampshire Trust Bank PO Box 74003 London EC2P 2QR |
| Independent Examiner | Lion Roger Hope Flat 7 Lexicon Place 29 Granville Road Sevenoaks TN13 1FQ | | |

LIONS CLUBS INTERNATIONAL DISTRICT 105SE
ADMINISTRATION ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2021

| | <u>Notes</u> | <u>2020-21</u> | <u>2019-20</u> |
|--|--------------|----------------|----------------|
| | | <u>£</u> | <u>£</u> |
| INCOME | | | |
| District dues | 1 | 9,130 | 16,950 |
| International Convention Draw sales | | 0 | 1,226 |
| Surplus on International payments | | 0 | 0 |
| Return of deposit for Spring Forum | | - | 104 |
| Bank interest | | 399 | 435 |
| Bank Loyalty Bonus | | 0 | 3 |
| Sundry Income | | 0 | 0 |
| TOTAL INCOME | | 9,529 | 18,718 |
| EXPENDITURE | | | |
| District Governor's Team Allowances | 2 | 2,400 | 3,200 |
| District Secretary costs | | 89 | 463 |
| District International Relations Officer | | 137 | 477 |
| District Officers expenses | 3 | 141 | 380 |
| District badges and regalia | | 54 | 463 |
| District Convention cost | 4 | 0 | 7,800 |
| District GST Team | | 0 | 212 |
| Cabinet and committee meetings | 5 | 0 | 279 |
| Forum and training days (inc Trustee Training programme) | 6 | 101 | 1,582 |
| Publicity and membership (inc Campus Clubs) | 7 | 468 | 1,175 |
| Small Club Development | | 0 | 0 |
| International Convention Draw expenses & prizes | 8 | 0 | 182 |
| Deficit on International payments | | 0 | 0 |
| Sundry expenditure | | 639 | 1,262 |
| Bank Charges | | 72 | 66 |
| Transfer to Admin Reserve | | 344 | 0 |
| TOTAL EXPENDITURE | | 4,445 | 17,541 |
| SURPLUS FOR THE YEAR | | 5,084 | 1,177 |
| OPENING ADMIN BALANCE | | 3,411 | 2,234 |
| CLOSING ADMIN BALANCE | | 8,495 | 3,411 |
| ADMIN RESERVE FUND | | 34,687 | 34,342 |
| CABINET MEMBERS ACCOUNT | | 1,563 | 1,562 |
| PDG WIDOWS ACCOUNT | | 161 | 161 |
| TOTAL ADMIN FUND | | 44,906 | 39,476 |
| DISTRICT CONVENTION ACCOUNT | | 1,108 | 1,465 |

LIONS CLUBS INTERNATIONAL DISTRICT 105SE
ADMINISTRATION ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2021

District Treasurer's notes to the accounts :

1. The level of the annual District per capita membership dues remained unchanged in 2020-21 at £12.50 per year. However, in the second half a Covid rebate was given to all Clubs at the rate of £5.25 per member. Had the rebate not been applied and dues were again £12.50 per member for the year, because of falling membership, the total amounts received would have again been lower than previously at £15,488 (£16,950 in 2019-20, £17,866 in 2018-19).
2. Having stood down because of ill health the DGE returned his Vice Governor allowance.
3. The efficient and effective functioning of the District is entirely dependent upon the energetic activity of the District Officers. In carrying out their duties, officers give freely of their time and are entitled to claim valid expenses in line with the District's Financial Regulations. Again, due to Covid, the level of District Officers expenses claims was low and the District is grateful for all officers' input.
4. February 2021 saw the first virtual District Convention. Congratulations to David Burstow, Lynne Ireland and their team. The cost was very low and met from the balances in the convention bank account. The General Admin Fund made no transfers to the Convention Account in the year. The Accounts for the Convention are presented separately.
5. Because of Covid, Cabinet meetings were held by Zoom and as result there were no costs involved.
6. Again, because of Covid, Spring Forum was held via Zoom which resulted in very low costs.
7. Whilst the pandemic curtailed much of the membership activity that could have taken place, the opportunity was taken to produce a new membership handbook.
8. Whilst there was no International Draw Competition during the year, the District funds still contain £1,043 in prize money for the competition run in 2019-2020. This is still available for the winning Club Thanet once face to face International conventions return.
9. Despite the reduced levels of dues income, because of the Covid rebate given in the second half of the year, the very low levels of District expenditure resulted in a surplus for 2020-2021 of £5,084.
10. The balances of the District's Administration related accounts can be seen below. The total of the Reserve Fund balances stood at £34,687 at the year-end, although this may be added to in 2021-2022 by some £5,000 in respect of the 2020-2021 surplus. As the Hampshire Trust Bank 2 year bond matured in 2020-21, the Finance Committee reviewed the reinvestment options and placed the matured balance in a Hampshire Trust Bank 1 year bond.

| | | <u>2020-21</u> | <u>2019-20</u> |
|---|-------|----------------|----------------|
| | Notes | £ | £ |
| CASH HELD AT BANK ON 30th JUNE 2021 | | | |
| Barclays General Account | | 8,495 | 3,411 |
| Barclays Reserve Fund Account | 10 | 10,031 | 10,028 |
| Barclay's Cabinet Members Account | | 1,563 | 1,562 |
| Barclay's PDG Widows Account | | 161 | 161 |
| Hampshire Trust Bank 90 Day Account | 10 | 7,314 | 7,314 |
| Hampshire Trust Bank 2 year Business Bond | 10 | 0 | 17,000 |
| Hampshire Trust Bank 1 year Bond | 10 | 17,342 | - |
| Nat West Admin Collections Account | | 0 | 0 |
| TOTAL ADMIN CURRENT ASSETS | | 44,906 | 39,476 |
| Barclays District Convention Account | | 1,108 | 1,465 |
| TOTAL CURRENT ASSETS | | 46,014 | 40,941 |

FIXED ASSETS

The District has several items of Fixed Assets. These are either Lions specific items which are relevant only to Lions International and District 105SE which have no resale or intrinsic value. Other IT items, because of their relatively low initial cost and current age are similarly of no resalable worth or asset value.

DISTRICT FINANCIAL REGULATIONS

The District's Financial Regulations, the "Procedures for Financial Governance" have been reviewed in the year by the District Finance Committee. A copy of the amended version is available and can be provided upon request to the District Treasurer.

Lion David Butler

Lion Ian Forbes

District Treasurer - District 105SE

District Governor - District 105SE

LIONS CLUBS INTERNATIONAL DISTRICT 105SE
ADMINISTRATION ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2021

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
LIONS CLUBS INTERNATIONAL - DISTRICT 105SE

I report on the financial statements of the Lions Clubs International District 105SE for the year ended 30 June 2021, which are set out on pages 2 to 4.

Respective responsibilities of the Treasurer and Examiner

The District Treasurer is responsible for the preparation of financial statements in accordance with the District Constitution and United Kingdom Accounting Standards. In accordance with resolution 3 of the 36th District Convention these financial statements do not require an audit. It is my responsibility to state, on the basis of my examination, whether particular matters have come to my attention.

Basis of the Independent Examiner's report

My examination includes a review of the accounting records kept by the District and a comparison of the financial statements presented with those records. It also included consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Treasurer concerning any such matters. I do not express an audit opinion on the view given by the accounts.

Independent Examiners statement

In connection with my examination, no matter has come to my attention;

1) which gives me reasonable cause to believe that in any material respect the following requirements have not been kept:

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act.

or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts

Signed



Date

28/11/2021

Independent Examiner

Lion Roger Hope
Flat 7 Lexicon Place
29 Granville Road
Sevenoaks
TN13 1FQ

Lions International District 105SE
Proposed Administration Budget 2022 – 2023

| | 2022-23 | 2021-22 | Spend YTD |
|---------------------------------------|----------------|----------------|---------------|
| Income | | | |
| Dues (1,200 @ £10) | £12,000 | £15,850 | |
| | £12,000 | £21,350 | |
| District Leadership | | | |
| Forum / Training | £1,000 | £1,250 | |
| Zone / Region Meetings | £200 | £300 | |
| | £1,200 | £1,550 | |
| District Membership | | | |
| Small Club Development | £500 | £200 | |
| District Membership Development | £2,000 | £4,000 | 165 |
| | £2,500 | £4,200 | £165 |
| District Service | | | |
| Service Team Administration | £200 | £200 | |
| | £200 | £200 | |
| Communications, Media & PR | | | |
| PR Literature & Brochures | £300 | £300 | |
| District Equipment Store | £400 | £400 | 81 |
| | £700 | £700 | £81 |
| District Secretary | | | |
| Secretary | £500 | £500 | 53 |
| | £500 | £500 | £53 |
| Treasurer | | | |
| DG & Admin Team Allowances | £2,450 | £3,200 | 1,600 |
| International Relations Officer | £750 | £1,000 | |
| District Officers' Expenses | £750 | £1,000 | 23 |
| Sundry Expenses | £450 | £500 | 191 |
| | £4,400 | £5,700 | £1,814 |

| | | | |
|---|----------------|----------------|---------------|
| Convention | | | |
| District Convention Costs | £3,750 | £4,000 | |
| Hospitality for International and Twinning Guests | £3,750 | £4,000 | |
| | £7,500 | £8,000 | £6,892 |
| | | | |
| Sergeant at Arms | | | |
| Badges & Regalia | £300 | £300 | 99 |
| Cabinet Meeting expenses | £200 | £200 | 45 |
| | £500 | £500 | £144 |
| | | | |
| | £17,500 | £21,350 | £9,149 |
| | | | |

Notes

Income

1. At the time of preparing the budget, membership in the District was 1,188 (a net increase of 4 from the beginning of the year). Although it is anticipated some Clubs will close, various plans in place to grow membership offer some hope of optimism, hence the membership base of 1,200 for 2022-23.
2. Income from dues has been calculated at £10 per member in anticipation that Cabinets proposed resolution for Dues in 2022-23 is adopted by Convention.
3. The level of District Dues will continue to be reviewed annually.

Notes on Expenditure Proposals

4. The Spend YTD figures are as at 3rd December 2021
5. The Forum/Training budget has been set at the 2020-21 level of £1,000.
6. The overall Membership Development budget has been set at £2,500. But should specific opportunities or plans develop which could result in a dramatic increase in membership, the District could consider utilisation of its reserves.
7. There is a reduction in DG and Admin team allowances in line with changes in the District's Finance Procedures which have been amended to reflect the 25% reduction in membership over the last 5 years.
8. District Convention costs have been similarly reduced.
9. In preparing the budget, account has been taken of the modified District Reserves Policy which it is hoped Convention will adopt and the rebate in second half dues in 2021-22.

District Charities Treasurer – Tom Berry

As expected, due to the Covid pandemic our income during the year ended 30 June 2021 was reduced, the income received was £56,704 (2020 - £94,507); and our expenditure was £92,193 (2020 - £81,521). The foundations accounts have been approved by your Trustees, independently examined, and reported to the Charities Commission. Copies of the Accounts have been circulated to the Cabinet members and will be circulated with the Convention Reports

Our income from donations in the current year to date (1st January 2020) is showing signs of recovery, with excellent support for the ball for all programme of £4766. With the closure of Virgin Money Giving and the cost of fundraising on-line, after taking legal advice, your foundation Trustees made available the foundations donation site to all the Lions Clubs in the District and over the last two months has helped five Lions clubs raise over £16,000 towards their Christmas Appeals. There are costs associated with this method of fundraising which are applied as the donations are processed, if there is any surplus then this will be applied to the charitable programmes of the District.

Reporting to the Charity Commission

The Charity Commission is becoming stricter in the enforcement of their reporting regulations, so I would like to take this opportunity to remind you that the Accounts and Trustees Annual Reports of our Charities should be filed within ten months of the Club's financial year end."

Thank you for all your help and support in the last year

Sergeant at Arms – Jackie Robinson

It has been an honour to serve the District this year and I would like to thank the Governor for giving me the opportunity.

I have to say it has been challenging at times coping with Zoom, moving Cabinet around the District and then another variety of Covid to deal with.

The first meeting was held in Shamley Green near Cranleigh the second in Gillingham and we have just held the third in Reigate. Convention Cabinet we will be on Friday the 4th February 2022 at the East Sussex National Golf Club (Covid permitting)....

We all understand that we are all volunteers & sometimes absence from a meeting will be unavoidable but we should recognise that good communications are essential.

Many times I have to chase Cabinet members for replies as to their attendance, please reply sooner rather than later to Cabinet menu choices and attendance. I have also requested now that Lions pay for their lunch in advance by BACS. Venues request final numbers at least 10 days in advance of the meeting, which also means we have to pay for non-attendees after this deadline.

I just ask you all to please make David's and my lives a little easier by adhering to these requests. Thank you.

David Burstow and his Convention team have been working tirelessly to make this Convention a memorable one.

So on a last note I wish DG Ian and Susie a very happy Convention and please be ready to enjoy yourselves at “Your Convention”.

Constitution, Nominations and Resolutions – Phil Robinson

Action Required by Delegates

1. Vote your District Governor Team into position for 2022/23 by secret ballot. They will require the support of the majority of delegates present to be elected.
2. Actively participate in debate and vote in the resolutions.
3. Delegates must abide by the Standing Orders for use at Convention which will be invoked at the commencement of the business session.

Past Activities

Notices for the Call of District Convention 2022 at Uckfield, the nomination of candidates for District Governor and 1st and 2nd Vice District Governors for 2022/23 and for Resolutions have been circulated in accordance with the District Constitution and the agreed timetable.

At the time of this report, one valid nomination has been received for each of the offices of District Governor, 1st Vice District Governor, and 2nd Vice District Governor for 2022-23.

Details for District Governor, 1st Vice District Governor and 2nd Vice District Governor have previously been distributed by the District Secretary.

Convention.

My main role has been Convention preparations, registration of club delegates and alternates, ensuring all resolutions and nominations meet the required standards, I can report that all is constitutionally correct for a successful Convention. All candidates standing for election are qualified and meet the required criteria for the office they are standing for.

Two Resolutions were received by the due date. The District Cabinet’s proposals for District Dues and revised Reserves policy for 2022/23. They have also been circulated for debate and require a simple majority of delegates present at Convention. Any amendments must have been received by the due date.

Club Delegate and Alternate Forms have been circulated to all Clubs and were required to be completed and received, by the due date to enable compilation of the required paperwork for voting at convention in February

Cabinet is required to implement any action on decisions agreed by the majority attending Convention. It is important that clubs should read all the reports and understand the resolutions to be represented at Convention. Apart from voting on the resolutions we vote to accept reports of District Officers and in doing so we agree to any actions or consequences they contain.

Future Activities

The closing date for any amendments to the Resolutions were required to be received by the due date and all constitutionally acceptable amendments received by that date will be circulated to Clubs before Convention.

Details of Resolutions and Amendments will also be made available to all Lions Delegates attending Convention.

Health, Safety and Insurance Advisor – David Colville

As with many other Lions activities, this has been a quiet year, and I have had very few requests for advice/guidance on either Health & Safety or Insurance.

As far as insurance is concerned, the general message is “COVID19 is excluded from all policies and insurance requirements haven’t changed in any way - they just ask that all necessary risk assessments are completed and held on file”.

Queries that I have responded to include Donkey Derby, Car Boot Sale, and Father Christmas, with particular attention to ensuring that risks related specifically to the pandemic are addressed.

Lastly, a reminder that Risk Assessments are a ‘**must have**’ for **ALL** Lions activities. In simple terms, it involves identifying who might be harmed within an activity or undertaking, and then subsequently implementing control measures to mitigate the identified risks.

Data Protection Officer – Robyn Banks

WORK UNDERTAKEN: Since taking up office at the beginning of the Lionistic Year, I have attended Zone Meetings, Club meetings and provided advice and assistance as requested by Clubs. I have provided advice and assistance with other aspects of compliance such as Privacy Notices. I am happy to assist all clubs in the District with this matter.

ICO FEE: With Cabinet approval, I intend, (in January 2022 – after the date of submission of this report), to issue an email reminding clubs why I believe it is important to register with ICO (Information Commissioner’s Office). Cabinet agreed that the news of an ICO investigation into Lions’ processing (following a complaint received by them) serves as a timely reminder. When ICO receive a complaint, they will check the register to see if the organisation (in this case a Club) is paying the fee. If not, the fines begin. The email explains the reasoning behind my ADVICE to pay the fee and why it is difficult to “argue” that a Club is exempt. I believe that my due diligence – as District Officer – requires that I bring this to the attention of clubs, whether or not they are registered.

I am happy to continue with this as I am approached by Clubs.

I must stress that my recommendations are only ADVICE based upon 20 years of experience professionally in this field – a Club gains nothing by trying to argue the points of compliance with me

DISTRICT FOUNDATION WEBSITE The website has been updated with my compliance measures.

NEWSLETTER –I provided guidance to the officer responsible for the District newsletter . The issue is on transferring data “internationally” - i.e. to our twinned districts. Alternative methods have been put forward.

TRAINING:

I am still happy to provide training sessions for the District if the interest is there. I am providing some training on handling data for CE Cabinet Officers and Lions in January 2022. This has already been provided to District A in the last Lions year.

Convention Chairman and Treasurer - David Burstow



50th Annual District Convention February 2021

Our 2021 Convention took place in February last year and, in view of the pandemic, we opted for an on-line webinar format.

DG Ian and the Convention team planned a shortened agenda and used the District website to publish reports and take questions.

We were delighted to welcome LCI Vice-President Lion Patti Hill who joined us on-line from Canada to open Convention and later Lion Patti addressed Convention.

The programme was a mixture of live presentations and pre-recordings. Participation from the attendees was possible through the Q & A feature and we selected additional software that delegates used to vote securely.

At one point over 200 Lions joined the webinar and extremely positive comments were subsequently received.

My thanks must go to all on the Convention Committee. I pay tribute to them all as we had to learn new ways of working and adapt rapidly to the circumstances.

The accounts for the Webinar Convention have been prepared and examined by Lion George Coleman and I am very grateful to him for his assistance in this matter. A copy of the accounts is included at the end of my report.

“50 + 1” = 51st Annual District Convention 4th and 5th February 2022 - Uckfield

Our next Convention is taking place from Friday 4th to Saturday 5th February this year and we plan to celebrate our District's 50 + 1 years with a great weekend at the East Sussex National Golf Club & Resort at Uckfield.

This lovely venue is set in the heart of Sussex close to the beautiful Ashdown Forest, Sheffield Park and the Bluebell Railway. This is an 'all under one roof' location with free parking, WIFI and excellent leisure facilities.

On the Friday there will be a Cabinet Lunch followed by our Cabinet and Twinning meeting.

For our Party Night that evening we are extremely fortunate to be entertained by “The Jive Aces”. They are renowned worldwide for their high-energy spectacular showmanship and for being the first live band to reach the final rounds of “Britain's Got Talent”. They have established themselves as the UK's No.1 Jive & Swing band.

They headlined and sold-out the Royal Albert Hall and thousands of festivals, theatres, and dance halls in 35 countries, including Buckingham Palace for the Coronation Festival and Trafalgar Square for the Olympics. So this will be a great evening !

On Saturday our Convention takes place in the National Suite with an informative agenda, speakers and presenters. We are very pleased and honoured that we will have with us Past International President, and now Chairperson of LCIF, Gudrun Yngvadottir. We all look forward to meeting and hearing her speak about great Lions projects and activities around the world.

Whilst Lions are at Convention, our Partners can spend a day in Lewes, the County Town of Sussex, with a guided tour, 'Historic Guided Walk of Lewes Town Centre.

To round off Convention, in the evening there will be a glittering Banquet & Ball with music from "The Revivals" – a band who entertained us so well at Maidstone 2 years ago.

We are working closely with the venue to ensure that all Covid precautions and regulations will be adhered to so we can all have a safe Convention.

So I am hoping as many of our members as possible will come and join DG Ian and his wife Susie and help to make this a great Convention.

104th International Convention 24th – 28th June 2022 – Montreal

In 2022, the premier Lions event of the year is happening in beautiful Montréal, Canada. With amazing architecture, a buzzing arts scene, and a variety of diverse restaurants and cafés, you'll have the time of your life at LCIcon 2022 !

Visit the Convention website for registration details.

Future Conventions are being planned in Boston (2023), Melbourne (2024) and Mexico (2025).

52nd Annual District Convention 3rd – 5th February 2023

VDG Rizvi and I are currently discussing venues for the 2023 Convention – and we have visited two potential hotels. More details will follow.

The Convention Accounts for 2020-21 have now been prepared and examined and they follow on the pages below.

The accounts show the costs of the convention and cabinet meeting, the social functions and the hosting of our international guests.

I am pleased to report that overall there was a surplus of £170.

LIONS CLUBS INTERNATIONAL DISTRICT 105SE
DISTRICT CONVENTION ACCOUNT
FINANCIAL STATEMENTS
YEAR ENDED 30 JUNE 2021

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LEGAL AND ADMINISTRATIVE DETAILS

| | |
|--|--|
| District Governor | Lion Ian Forbes |
| District Convention Chairman & Treasurer | Lion David Burstow |
| Bankers | Barclays Bank plc |
| Independent Examiner | George Coleman 31 Fryatts Way Bexhill-on-Sea East Sussex TN39 4LW |

DISTRICT CONVENTION ACCOUNT
INCOME AND EXPENDITURE ACCOUNT

1st JULY 2020 to 30th JUNE 2021

DISTRICT CONVENTION

| | |
|--------------------------|------|
| Webinar software | £446 |
| Survey software | £99 |
| Voting software | £53 |
| Convention pin purchases | £269 |
| Convention pin sales | -£37 |

| | |
|------------------------|-------------|
| Net expenditure | £830 |
|------------------------|-------------|

| | |
|---------------------------------|---------------|
| Bank balance at 1.7.2020 | £1,465 |
|---------------------------------|---------------|

| | |
|---|---------------|
| Add deposit refunded for Convention 2021 | £1,000 |
|---|---------------|

| | |
|-----------------------------|--------------|
| Less net expenditure | -£830 |
|-----------------------------|--------------|

| | |
|--|--------------|
| Less deposit paid for Convention 2022 | -£527 |
|--|--------------|

| | |
|----------------------------------|---------------|
| Bank balance at 30.6.2021 | £1,108 |
|----------------------------------|---------------|

Independent Examiner Report

I have examined this Income and Expenditure account, together with the books and records of the 2021 District Convention and I confirm it has been prepared in accordance therewith.

G W Coleman
1 August 2021

Lion Tamer and District Equipment Storage – Pete Dilloway

With the lifting of Covid-19 restrictions in the first half of this lions year, the main activity of the District equipment has been a substantial increase in the use of the membership gazebo at club events. During the summer months, the gazebo was in regular use with events every weekend for some of this time. I would like to thank clubs for their interest in using the gazebo at their events. I would also like to thank the members of clubs that assisted with the transport of the gazebo between clubs on those occasions when I wasn't able to do so. This was a great help and enabled far greater usage of the equipment. It was encouraging to receive positive feedback from the clubs that used the equipment at their events which often resulted in potential new members for clubs. I hope that clubs will be able to utilise the equipment again during 2022 and **remind clubs to contact me and/or Paul Dedman as soon as they have identified the date of the event that they wish to use this at, in order to check that the equipment is available and get your event in the diary. Please remember that bookings are taken on a first come, first served basis. Do not assume that because you used the gazebo at your event last year, that it will automatically be booked for you for the following year.**

Clubs should also remember that in order to use the gazebo at their event, that it is their responsibility to ensure that there are sufficient people available to run the membership stall during the event. While I or other members of the District team may sometimes be able to attend with the equipment and assist on the stand, it will be necessary to ensure that you have a representative from the club and possibly members of other clubs in your zone that will be available throughout the event to take the lead on this.

It is still my intention to take forward plans to obtain a couple of generic pop up display banners which could be used at events. As this will form part of the membership kit and will therefore be funded from the membership budget, I will be liaising with Howard Lee in his capacity as Membership coordinator with regard to this.

Finally, my plans for the sifting out the equipment which is defunct and sorting the equipment that is to remain have not moved as quickly as I had hoped, but are ongoing. Once I have a clear idea of how much of the equipment needs storing following the clear out of defunct equipment, I will resume making enquiries regarding other potential options for the storage of the equipment.

Members Welfare Officer – Jacquie Prebble

It has been a pleasure to have served South East District again this year under DG Ian Forbes.

A strange year, not one that was expected. During the year from February 2021 to date of this report, we have lost fifteen (15) Lions to higher service many of whom were Charter members - a sign of the times.

New members accounted for fifty-three (53). Dropped members was staggeringly high at one hundred and ten (110)

Please may I politely remind all Lions Clubs to request and return the drape to me so that I may always know its whereabouts! Please also remember that if a condolence card is required, I need a name and address. I also have another duty – pleasant this time – births, special birthdays, weddings, and wedding anniversaries. Again, please let me have the names and addresses.

Thank you to all Clubs who have been in touch this year and please remember “keep reporting”.